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Board of Trustees Public Meeting August 12, 1976

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Date September 22, 1976By: Margaret R. Dexter, ClerkAugust 12, 1976
Bangor, MainePUBLIC MEETING

PRESENT: Chairman James H. Page, Stanley J. Evans, Francis A. Brown, Bernard R. Carpenter, John C. Donovan, Susan R. Kominsky, Robert R. Masterton, Thomas F. Monaghan, Cynthia A. Murray-Beliveau, Carlton D. Reed, Jr., Elizabeth S. Russell, Artemus E. Weatherbee and Nils Y. Wessell, staff: Chancellor Patrick E. McCarthy, R. B. Binswanger, R. A. Eustis, H. A. Haas, B. R. Smith, T. P. Strauss, J. R. Steele, J. Magill, B. I. Shur, H. R. Neville, N. E. Miller, S. F. Salwak, R. J. Spath, A. S. Buswell, E. A. Olsen, the Press and the Public.

Chairman Page convened the meeting.

Minutes of the last meeting. Mr. Brown moved the acceptance as circulated of the minutes of the Public Meeting and the minutes of the Executive Session, both dated June 23, 1976. Mr. Evans seconded and the motion CARRIED.

Lloyd J. Jewett Resolution. Board Chairman James H. Page presented a Resolution in commemoration of Lloyd J. Jewett. Contained in that Resolution was a proposal to form a committee composed of:
Dr. Elizabeth S. Russell, Chairman
Ms. Cynthia A. Murray-Beliveau
and
Senator Bennett D. Katz
whose charge it is to plan and devise a proper memorial to President Jewett. Dr. Evans moved the adoption of the Resolution as read, and the formation of the committee as proposed; Mr. Reed seconded the motion and it CARRIED. A copy of the Resolution is as follows:

LLOYD J. JEWETT RESOLUTION

The qualities of an educational leader -- like the essence of a man -- are not easily put into words. For words have no hardness, no softness -- no love, nor emotion -- no energy or memory or drive.

Yet words are the fragile tools with which we communicate -- with which we pay tribute to those who are no longer with us.

Just two words say the world about Lloyd Jewett -- they are STUDENTS and COMMUNITY. Lloyd's love and genuine devotion to the former dictated his constant concern and involvement with the latter.

In an interview with the Kennebec Journal two years ago, President Jewett described his role as educational leader thus:

"I don't see my proper role as sitting here in this office. I believe the university is a community institution, and this means you just have to be out in the community...You have to be out where people are discussing issues and where you can make some contributions."

For 20 years Lloyd Jewett was out in the community, daily making

contributions to all kinds of students in all kinds of ways. Back in the fifties when he was just starting out as an assistant in agricultural economics, this young UMO professor found time to work as a fraternity adviser -- a voluntary job that back then meant no pay and all kinds of grief.

By 1965, when he first came to Augusta to bring Maine's capital city a "branch" of the University of Maine, Lloyd had already accomplished much. That there are few records of what he did during those early years is not surprising, for Lloyd was a low-key individual. His ways were those of the orchestra leader who is hidden in the pit. People could see and enjoy the fruits of his labor, without ever knowing who was holding the baton.

Lloyd's style didn't change when he became an Assistant Director of the state-wide Continuing Education Division of the University of Maine in 1965, but his opportunities for reaching out to students of all ages and backgrounds did.

The list of those he touched in the past decade is impressive. From a singularly modest beginning in borrowed classrooms at Augusta Cony High School, Lloyd's "branch" grew into a tree whose shade extended as far east as the coast, as far south and west as Lewiston and Auburn. It stretched to inmates at the Maine State Prison in Thomaston, to workers and housewives in the Belfast-Rockland area, to adults of all ages and incomes in Lewiston-Auburn. Through his vision and dedication to meeting the educational needs of the area he served, Lloyd Jewett made the remote possibility of higher education a reality for those who had never thought it within reach.

Under his guidance, Augusta's dream of having its very own school became a reality. Year by year, the "branch" outgrew itself, spreading from Cony to Buker Junior High to the Augusta Armory, and on down Western Avenue to No. 99. In November 1970, the final transplant was made and Lloyd Jewett moved into his new office on the 165-acre UMA campus we know today.

How that campus grew from an eight classroom beginning into the fully accredited degree granting institution it is now is history. But UMA's future growth, assured as it is by the strong foundation for learning that Lloyd Jewett laid, will serve as a living tribute to the man -- a tribute far more meaningful than these words I offer in resolution form today.

In addition, I would like to propose the formation of a committee composed of

Dr. Elizabeth S. Russell, Chairman
Ms. Cynthia A. Murray-Beliveau
and

Senator Bennett D. Katz

to plan and devise a proper memorial to Lloyd J. Jewett.

Ratification of Committee Assignments. Dr. Evans moved ratification of the committee assignments for 1976/77 as presented to the Board. Mr. Brown seconded the motion and it CARRIED. A copy of these assignments is appended.

Chancellor's Report. The Chancellor commented on the death of President Jewett and reported that the search for a permanent president will start this fall.

COMMITTEE REPORTS.

PERSONNEL & EMPLOYEE RELATIONS COMMITTEE

Personnel Appointment. Mr. Brown reported that the Committee had discussed this appointment at length and would be happy to provide any additional information the Trustees wanted. None was requested. Mr. Monaghan then moved that the Board appoint Mr. Samuel J. D'Amico to the position of Associate Vice Chancellor for Employee Relations, University of Maine, at an annual salary of \$30,000, effective September 15, 1976. Mr. Weatherbee seconded the motion and it CARRIED. A copy of Mr. D'Amico's resume and other papers relating to his selection are appended.

Collective Bargaining. Mr. Brown reported that preparation for collective bargaining and its associated activities is continuing and the Committee is receiving regular updates from the staff.

STUDENT AFFAIRS

Student Disciplinary Code. Ms. Kominsky reported that a process to review the Student Disciplinary Code is being established. Since the review process can't start until the academic year begins, the Student Affairs Committee will wait until the September meeting to present a recommendation to the Board regarding the process.

PHYSICAL PLANT COMMITTEE

Capital Budget Projects. Mr. Brown reported that projects of a capital budget nature involving more than \$10,000 have to come before the Board.

Stewart Commons Snack Bar/UMO. Mr. Brown moved, and Mr. Donovan seconded, a motion that the Board of Trustees approve the Stewart Commons Snack Bar Capital Budget Project in the amount of \$15,600 with funds coming initially from the Residential Life Revenue Account, but this account is to be reimbursed from income generated from this Snack Bar. It was voted and the motion CARRIED.

Storage Building/Blueberry Hill Farm. Mr. Brown moved, and Ms. Murray-Beliveau seconded, that the Board of Trustees approve the Storage Building Capital Budget Project in the amount of \$20,000 with funds coming from the Department of Life Sciences and Agriculture Experiment Station Account. It was voted and the motion CARRIED.

Nicatous Lake Property. Mr. Brown reported that for some reason which he couldn't fathom a firm of New York lawyers who are retained by Diamond International Corporation have requested that the Board adopt the following resolution:

WHEREAS this Board on June 25, 1975 voted to accept a gift of land situated in Township Number Three (3), Northern Division, Bingham's Penobscot Purchase, Hancock County, Maine from Diamond International Corporation, and

WHEREAS in making the conveyance of said parcel of land it is necessary for Diamond International Corporation to obtain title to and easements over a strip of land out of the property given to the University of Maine by Harmon P. Chamberlin et al, by deed dated January 15, 1975 in which the grantee was named as "BOARD OF TRUSTEES, UNIVERSITY OF MAINE, for the UNIVERSITY OF MAINE AT ORONO" which said conveyance was later corrected by deed of Harmon P. Chamberlin et al., dated December 18, 1975 in which the grantee was named under its true and correct name of "University of Maine" and

WHEREAS, upon the conveyance of said property to the University of Maine by Diamond International Corporation, said strip of land and easements will be needed by Diamond International Corporation for access to other land it owns in said Township.

NOW THEREFORE, be it resolved that Ford Campbell, Treasurer, is hereby authorized to execute and deliver to Diamond International Corporation a deed to convey said strip of land and the easements as set forth in the proposed deed presented to this meeting, said deed as executed and delivered to be in such form as said officer executing it shall determine. Mr. Brown moved, and Mrs. Kominsky seconded, the adoption of the foregoing. It was voted and the motion CARRIED. A copy of each of the capital budget projects is appended.

AD HOC COMMITTEE ON ACADEMIC PLANNING

Chairman Wessell told the Trustees that the Committee is trying to identify and limit the data to the major issues. He said they had received fairly detailed reports on some. The Committee's immediate plans are to meet for 1½ days toward the end of this month after which the Committee will offer to the Trustees and other interested parties a preliminary report for more discussion. Then the Committee will prepare a final and definitive report. It is difficult to pick a target date for its completion, as it depends on the amount and depth of public response.

FINANCE COMMITTEE

108th Appropriations Request - Unrestricted E&G. Chairman Masterton deferred to the Chancellor who then gave a detailed explanation to the Board, with the help of B. Russell Smith. Mr. Smith explained a series of charts he had prepared expressly for this presentation. Following a lengthy discussion, Mr. Masterton moved, and Mr. Weatherbee seconded, that the Board of Trustees approve the Unrestricted E&G Appropriations Request to the 108th Legislature in the amounts as indicated in A and B below with the clarification for the record that this vote to recommend acceptance is based on the assumption that the budget increases will be funded 2/3 by the Legislature and 1/3 by increased revenues within the University, and is based on the further assumption that the salary increases represent a pool of funds to be distributed based on a job classification study to be completed prior to implementation. It was voted and the motion CARRIED.

A. 1977/78 Unrestricted E&G State Appropriation Request = \$37.32 million

1.	1976/77 State Appropriation	\$33.5
2.	1977/78 State Appropriation Request	3.82
	Total #1 and #2	\$37.32
3.	1977/78 <u>Part I</u> Request	\$ 3.08
	1976/77 E&G Budget	\$53.0
	Request as % of Budget	5.8%
	1977/78 <u>Part II</u> Request	\$.74
	Request as % of Budget	1.4%

B. 1978/79 Unrestricted E&G State Appropriation Request = \$40.81 million

1.	1977/78 State Appropriation	\$37.32
2.	1978/79 State Appropriation Request	3.49
	Total #1 and #2	\$40.81
3.	1978/79 Part I Request	\$ 2.75
	1977/78 E&G Budget	\$58.3
	Request as % of Budget	4.7%
	1978/79 Part II Request	\$.74
	Request as % of Budget	1.3%

A copy of the Unrestricted E&G Appropriations Request, the Staff Paper, and the Summary Paper are appended.

108th Appropriations Request - MPBN. The Chancellor with the assistance of Mr. Strauss, presented the MPBN request to the Board. Following discussion, Mr. Weatherbee moved, and Mr. Brown seconded, that the Board of Trustees approve the MPBN Appropriation Request to the 108th Legislature in the amounts as indicated in A and B below. It was voted and the motion CARRIED.

A. 1977/78 MPBN State Appropriation Request = \$ 924,451

1.	1976/77 State Appropriation	\$817,525
2.	1977/78 State Appropriation Request	106,926
	Total #1 and #2	\$924,451
3.	1977/78 Part I Request	\$ 67,176
	1976/77 MPBN Budget	\$1,387,937
	Request as % of Budget	4.8%
	1977/78 Part II Request	\$ 39,750
	Request as % of Budget	2.9%

B. 1978/79 MPBN State Appropriation Request = \$1,024,439

1.	1977/78 State Appropriation	\$ 924,451
2.	1978/79 State Appropriation Request	99,988
	Total #1 and #2	\$1,024,439
3.	1978/79 Part I Request	\$ 62,738
	1977/78 MPBN Budget	\$1,537,430
	Request as % of Budget	4.1%
	1978/79 Part II Request	\$ 37,250
	Request as % of Budget	2.4%

A copy of the Maine Public Broadcasting Network Appropriations Request to the 108th Legislature is appended.

Capital Budget Policy Revision. Mr. Masterton moved, and Mr. Brown seconded, the motion that the Board of Trustees approve the following change to the Capital Budget Policy adopted by the Board of Trustees on January 28, 1976.

a) Capital projects (projects for alteration or improvements to Physical Facilities) which have a dollar value of from \$10,000 to \$25,000 will require Chancellor approval prior to start of the project. These projects will be reported to the Board on a quarterly basis and the report will contain a brief statement of purpose, justification, estimated cost, and source of funds. Projects estimated to cost in excess of \$25,000 will require Board approval prior to the start of the project.

b) All major items of fixed equipment valued at more than \$2,500 and less than \$10,000 per item will be inventoried at the time of purchase and a record of these items be reported to the Board of Trustees annually with the record available on a regular basis. Board approval will be required for acquisition of major items of fixed equipment valued at \$10,000 or more. A copy of the Capital Budget Policy is appended.

Gifts, Grants and New Funds. Mr. Masterton moved, and Ms. Kominsky seconded the motion, that the Board accept all gifts, grants and new funds filed under the dates of August 11 and 12, 1976. It was voted and the motion CARRIED.

NDSL Quarterly Report. Mr. Masterton said there was no action for the Board to take. He merely wanted the Board to know that the Finance Committee had reviewed this report and had accepted it.

Personnel Appointment. Mr. Masterton moved, and Mr. Brown seconded, the motion that the salary level for Katharine Stevens Clerk of the Board of Trustees be set at \$12,500 per year for the fiscal year beginning July 1, 1976. It was voted and the motion CARRIED. A copy of that Appointment is appended.

Police Officers/UM0. Mr. Masterton moved, and Ms. Kominsky seconded the motion, to appoint as police officers at the University of Maine at Orono, effective August 12, 1976, in accordance with the provisions of Private and Special Laws, Chapter 532, Section 8-A: Walter Stilphen, David Lint, James Collins, Roy McKinney, Brian Cox, Alan Stormann. It was voted and the motion CARRIED. A copy of those appointments is appended.

Police Officers/UMPI. Mr. Masterton moved, and Mr. Brown seconded the motion, to appoint the following as police officers at the University of Maine at Presque Isle, effective August 12, 1976, in accordance with the provisions of Private and Special Laws, Chapter 532, Section 8-A: Deputy Sheriff Richard Cullins, Deputy Sheriff Jimmy Graves, Deputy Sheriff John Graves, Deputy Sheriff Richard Harburger. It was voted and the motion CARRIED. A copy of these appointments is appended.

Audit Reports. Mr. Masterton explained that the Finance Committee had received an Audit Report for the Grant Program Period September 1, 1973 through August 31, 1975 on Head Start Supplementary Training Grant No. H-1252B and an Audit Report for the Grant Program Period January 1, 1974 through January 31, 1975 on Head Start Training and Technical Assistance Grant No. H-1257B. He said there was no action for the Board to take, that he was merely reporting that they had been received and accepted by the Finance Committee.

JOINT MEETING - FINANCE & EDUCATIONAL POLICY COMMITTEES

Financial Exigency Policy. Mr. Donovan reported that this Policy statement had gone through 7 drafts and at least 4 presentations to one committee or another. He explained that the faculty and student members of the committees have voted against it and they feel it represents a departure in some respects from AAUP guidelines. Mr. Donovan then moved adoption of the Financial Exigency Policy, dated July 10, 1976, subject to University's legal counsel clarifying the language to avoid problems in the courts. Ms. Murray-Beliveau seconded the motion and it was VOTED. A copy of this Policy is appended.

Performance Audit Committee Issues. Mr. Donovan reported that a staff paper was presented to the joint meeting of the Finance and Educational Policy Committees yesterday as a discussion paper in order to provide the Chancellor with some guidance for his upcoming meeting with the Performance Audit Committee of the Legislature. The Chairman, the Chancellor and the Vice Chancellor are meeting with them soon. Mr. Donovan noted that almost all of the Trustees had attended that meeting on the 11th and that the paper had received a thorough examination.

EDUCATIONAL POLICY COMMITTEE

Cooperative Extension Service Report. Mr. Donovan reported that the Educational Policy Committee was so impressed by this report that they invited President Neville to ask the Cooperative Extension Service staff to attend the October meeting of the Board to make a presentation.

Personnel Appointment. Mr. Donovan moved, and Mr. Brown seconded the motion, to appoint Arthur L. Fricke Professor of Chemical Engineering and Chairman, Department of Chemical Engineering, effective August 15, 1976, at a salary of \$24,000 per academic year, plus an administrative stipend of \$5,000 per year. It was voted and the motion CARRIED.

JOINT MEETING - FINANCE & PERSONNEL AND EMPLOYEE RELATIONS COMMITTEES.

Appointment of Vice Chancellor for Administration. Ms. Kominsky remarked that although she would vote for this appointment, she thought the salary was too high. Mr. Brown then moved, and Mr. Weatherbee seconded the motion, that the Board of Trustees appoint William J. Sullivan to the position of Vice Chancellor for Administration, University of Maine, at an annual salary of \$35,000, effective September 1, 1976, or earlier. It was voted and the motion CARRIED. Mr. Sullivan's resume is appended.

Presidents' Compensation. Mr. Brown moved, and Mrs. Kominsky seconded the motion, that the Board grant the campus Presidents a 5% cost of living increase for fiscal year 1976-77. It was voted and the motion CARRIED. A copy of the Survey is appended.

Appointment of Interim President at UMA. Mr. Brown moved, and Mr. Weatherbee seconded the motion, that the Board of Trustees authorize the interim appointment of Professor Kenneth W. Allen to the position of Interim President for the University of Maine at Augusta, effective August 12, 1976. It was voted and the motion was CARRIED. The papers pertaining to this appointment are appended.

Next Meeting Date. The Chairman then announced that in response to a wish expressed by several Trustees that we experiment with a 1-day meeting by holding Committee Meetings in the morning and the Public Meeting in the afternoon that the September meeting would be organized that way. He said that the next meeting date is September 22 and that the meeting will be held in Bangor.

Campus Visits. Ms. Murray-Beliveau inquired whether we still plan to hold meetings at the various campuses. The reply was yes, but not until October when we will plan to meet in Fort Kent. Mr. Masterton said that he would want for the Board collectively to look into alternative ways to travel when we do visit Fort Kent. The Chairman replied that the Board would do that.

Adjournment.

Katharine F. Stevens
Clerk/Board of Trustees